

MEETINGS TO DATE 16
NO. OF REGULARS: 14

**VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF DEPEW
DECEMBER 10, 2012**

ROLL CALL: Trustee Hammer
Trustee Nolder
Trustee Nikonowicz
Trustee Pecora
Mayor Hoffman

ON A MOTION BY, Trustee Pecora, and seconded by Trustee Nolder, the November 26, 2012 Village Board Minutes were approved.

ON A MOTION BY, Trustee Hammer, and seconded by Trustee Nikonowicz, the November 19, 2012 Zoning Board Minutes were accepted.

PROCLAMATION – presented to Civil Air Patrol in honor of their 71st anniversary. Lt. Col. John J. Risio, commander of the Niagara Falls Squadron, located at the Niagara Falls Air Reserve Station accepted the proclamation.

PUBLIC COMMENT AGENDA ITEMS ONLY:

Peter Snyder – 18 Davidson – questioned when the next Board Meeting was. He was told January 14th.

ADOPT EMPLOYEE HANDBOOK

Trustee Nolder, offered the following resolution and moved for its adoption:

BE IT RESOLVED, that upon the recommendation of the labor attorney, Heather Giambra, the Village Board adopts the Employee Handbook presented for their review. The handbook will be distributed to all employees of the Village.

The following resolution was seconded by Trustee Hammer, and duly put to a roll call vote which resulted in the following:

Trustee Hammer – Yes
Trustee Nolder – Yes
Trustee Pecora – Yes
Trustee Nikonowicz – Yes
Mayor Hoffman – Yes

AUTHORIZE ADMINISTRATOR TO ADVERTISE AUDITED FINANCIAL STATEMENTS ARE COMPLETED

Trustee Nikonowicz, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Village Administrator is authorized to advertise that the Village of Depew Financial Statements for May 31, 2012 have been audited and are available to the public via our web page or in the Clerk/Treasurer's Office.

The foregoing resolution was seconded by Trustee Pecora, and **CARRIED.**

AUTHORIZE ADMINISTRATOR TO ADVERTISE RFP ENGINEERING SERVICES

Trustee Hammer, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Village Administrator is authorized to advertise a Request for a Proposal for the Village Engineering Services.

The foregoing resolution was seconded by Trustee Nikonowicz, and duly put to a roll call vote which resulted in the following:

Trustee Hammer – Yes
Trustee Nolder – Yes
Trustee Pecora – Yes
Trustee Nikonowicz – Yes
Mayor Hoffman – Yes

**VILLAGE OF DEPEW
DECEMBER 10, 2012**

CANCEL VILLAGE BOARD MEETING DATE

Trustee Pecora, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Village Board Meeting scheduled for Wednesday, December 26, 2012 is hereby cancelled.

The foregoing resolution was seconded by Trustee Nolder, and **CARRIED**.

TREE/TRIMMING REMOVAL:

EMPLOYMENT APPLICATIONS:

DEPARTMENT HEAD REPORTS: Building Dept Nov 2012, Police Dept Oct 2012

ON A MOTION by Trustee Nikonowicz, seconded by Trustee Pecora, the department head reports were accepted.

REPORT OF THE VILLAGE ATTORNEY

2 of the 4 houses slated for demolition are down. The other two will be down shortly.

REPORT OF THE VILLAGE ENGINEER

Lee St – majority of working winding down for Christmas.

COMMITTEE REPORTS:

None

UNFINISHED AND OTHER BUSINESS –

None

PUBLIC CONCERNS AND COMMENTS –

Joan Priebe – 15 Howard Lane – brought plumbing bill into Mayor as when she was denied the claim in Elma Town Court the Judge referred her to us.

CLAIMS AND ACCOUNTS

ON A MOTION BY Trustee Pecora, seconded by Trustee Nolder, the following claims are to be paid: General \$112084.11, Capital \$46571.45, Sewer \$2,623.98 and Capital \$134576.66, the motion was **CARRIED**.

ADJOURNMENT-

ON A MOTION BY Trustee Nikonowicz, seconded by Trustee Hammer, the meeting was adjourned at 7:13 pm. Trustee Nikonowicz thanked everyone involved in the Tree Lighting – Friends of Depew, Fire Department, Ladies Auxiliary, Russ Licata. PBA were mentioned. The motion was **CARRIED**.

Respectfully submitted,

Elizabeth C. Melock
Village Administrator