Village of Depew

Building Department

Municipal Building • 85 Manitou St. • Depew, NY 14043
716-683-1400 ext. 123 • 716-683-3538 (fax)
www.villageofdepew.org

September 14, 2015

Dear Sir or Madam:

Please submit the following for renewal of your Snowplow Permit for the 2015-16 Season.

1. The enclosed "Application for Snowplow Permit" – Please write legibly, answer all questions, include complete mailing address with Zip Code and print & sign the document on the signature line.

2. Fee: For 2015-16, the fees are listed on enclosed application.

   a. A COPY OF EACH VEHICLE REGISTRATION MUST BE SUBMITTED WITH THE APPLICATION, NO EXCEPTIONS. Name on registration must match applicant name and/or business name.

   b. Permits will now be MAILED to applicant. They will no longer be given at the same time the application is submitted.

3. New York State rules require that you show the Village of Depew:

   a. A Certificate of Insurance showing Liability, separate Worker's Compensation policy number, and separate Disability Policy Number with expiration dates. Certificate holder is to be the Village of Depew.

   OR

   b. Form CE-200 completely filled out and filed with Worker's Compensation if you are *NOT* required by Law to carry Worker's Compensation and Disability insurance. Form may be completed online with the NYS Workers Compensation Board **(www.wcb.ny.gov).** You must complete form online, print form, sign and submit with application.

   c. Snowplow Permits will NOT be issued if you do not file ALL the above documents with your application and fee. Do not send partial packages of required documents, they will not be processed and be returned by mail.

Sincerely,

Carmi M Poss

Carmi M. Poss
Deputy Village Clerk

Enclosure