

VILLAGE OF DEPEW  
85 Manitou Street  
Depew, New York 14043  
716-683-1400

**CHECKLIST FOR INSTALLING A FENCE**

All Village permits require a copy of the most recent property survey.

\*You may call the Building Department for the current fee.

Duration of permit is six (6) months.

**\*\*In order to approve permit, a copy of the contractors' workers compensation insurance must be on file in the Village Building Department. If homeowners are performing work themselves, they need to complete the necessary form in Village Building Department & have it properly notarized. (A notary may be available at the Village Hall)**

The following requirements apply:

Residential fences shall be uniform in their construction materials and color. Application of paints or other surface protectant shall have a uniform color on both sides of fence panels and for the entire length of the enclosing fence. Wood board or solid fences shall face boards on the outside of rails and posts, so that the good side of the fence faces the exterior of the yard that the fence is enclosing and/or the neighboring property.

1. All portions of the fence installation, including the fence post holes shall not encroach the adjacent property line or required yard as may be applicable.
2. The use of security toppings and/or electric fencing shall be prohibited.
3. Fencing shall not exceed a maximum height of (6) six feet within the required rear yard or interior side yard. Decorative posts or post caps, may exceed the fence height by (6) six inches.
4. Fencing of any height in not permitted within the required front yard. See section 260-14 B (1) (g) for exterior side yard exceptions.

**IT IS THE PROPERTY OWNER'S RESPONSIBILITY TO VERIFY LOT LINES.**

**Instructions for obtaining a fence permit from the Village of Depew**


1. Bring copy of most recent survey with fence location marked on it to Village Building Department.
2. Fill out building application form to include:
  - a. Property owners name, address & contact information.
  - b. Description of fence including who is installing and cost.
  - c. Signature of person obtaining fence permit.
3. If homeowners are performing work themselves, they need to complete the necessary form in the Village Building Department & have it properly notarized.
4. If a contractor is performing the work, a copy of the contractors' workers compensation & liability insurance must be on file in the Village Building Department.
5. The original written permit will be mailed to address of *property owner*. If the applicant would like a *copy* of the permit mailed to the contractor, it must be specified when applying for application.