

CHECKLIST FOR INSTALLING A DECK

All Village permits require a copy of the current property survey.

****You may call for the current building permit fee.****

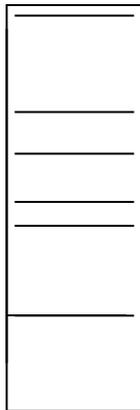
Duration of permit is six (6) months.

In order to apply for a building permit, a copy of the contractors' workers' compensation, liability, and disability insurances must be on file in the Village Building Department (***with the Village of Depew listed as the certificate holder***). If the homeowners are performing the work themselves, they need to complete the necessary form(s) in the Village of Depew Building Department and have it notarized.

The following requirements apply:

1. The post holes shall be 42 inches in depth.
2. Decks shall be constructed in accordance with R502.2.2 of the Building Code of New York.
3. The fastener shall be in accordance with R319.3 of the Building Code of New York.
4. The stairs shall be constructed in accordance with R311.5 of the Building Code of New York.
5. Decks more than 30 inches shall have guards in accordance with R312. of the Building Code of New York.

Instructions for obtaining a deck permit from the Village of Depew:



1. Bring a copy of the current survey with the deck location to the Village Building Department. (The deck must be (6) six feet from the property line.)
2. Bring a copy of the drawings of the proposed deck
3. Fill out building permit application form to include:
 - a. Property owners name, address & contact information.
 - b. Description of deck including who is installing and cost.
 - c. Signature of person obtaining the deck permit.
4. Pay appropriate fee by cash, or check payable to "Village of Depew".
5. The original written permit will be mailed to the address of the *property owner*. If the applicant would like a *copy* of the permit mailed to the contractor, it must be specified when applying for application.

