

# Village of Depew

## Building Department

Municipal Building • 85 Manitou St. • Depew, NY 14043

716-683-1400 ext. 123 • 716-683-3538 (fax)

[www.villageofdepew.org](http://www.villageofdepew.org)

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## **CHECKLIST FOR INSTALLING A FENCE**

***All Village permits require an UPDATED ORIGINAL property survey.***  
*(A copy will be made for our records and the original will be returned to you)*

**Building permit fee is \$40.00 (Residential)**

**Duration of permit is six (6) months.**

**\*If using a contractor, a current copy of their Workers Compensation, Liability & Disability Insurances must be on file in the Building Department.**

**\*If homeowners are performing work themselves, they need to complete the CE-200 FORM, a waiver of Worker's Compensation Insurance by going to [businessexpress.ny.gov](http://businessexpress.ny.gov). For further instructions on completing the CE-200, please go to [www.villageofdepew.org](http://www.villageofdepew.org) and search Building Department forms.**

The following requirements apply:

Residential fences shall be uniform in their construction materials and color. Application of paints or other surface protectant shall have a uniform color on both sides of fence panels and for the entire length of the enclosing fence. Wood board or solid fences shall face boards on the outside of rails and posts, so that the good side of the fence faces the exterior of the yard that the fence is enclosing and/or the neighboring property. regulations (*Chapter 260-15*).

1. All portions of the fence installation, including the fence post holes shall not encroach the adjacent property line or required yard as may be applicable.
2. The use of security toppings and/or electric fencing shall be prohibited.
3. Fencing shall not exceed a maximum height of (6) six feet within the required rear yard or interior side yard. Decorative posts or post caps, may exceed the fence height by (6) six inches.
4. Fencing of any height in not permitted within the required front yard. See Chapter 260-14 B (1) (g) for exterior side yard exceptions.
5. Corner lots must follow the clear sight triangle regulations (*Chapter 260-15*).
6. The most recent survey with the fence marked on it must be provided (on a copy).
7. Drawings and/or plans of proposed fence must be submitted for review. It must include the description of the fence, cost and who is installing the fence.
8. A copy of the contract is required if a contractor is doing the work.
9. Contractor and/or property owner must call 683-1400 ext.123 to schedule inspection after work is complete.

***IT IS THE PROPERTY OWNER'S RESPONSIBILITY TO VERIFY LOT LINES.***