

# Village of Depew

## *Building Department*

Municipal Building • 85 Manitou St. • Depew, NY 14043

716-683-1400 ext. 123 • 716-683-3538 (fax)

[www.villageofdepew.org](http://www.villageofdepew.org)

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## **CHECKLIST FOR INSTALLING A DECK**

***All Village permits require an UPDATED ORIGINAL property survey.  
(A copy will be made for our records and the original will be returned to you)***

**Building permit fee is \$25.00**

**Duration of permit is six (6) months.**

**\*If using a contractor, a current copy of their Workers Compensation, Liability & Disability Insurances must be on file in the Building Department.**

**\*If homeowners are performing work themselves, they need to complete the CE-200 FORM, a waiver of Worker's Compensation Insurance by going to [businessexpress.ny.gov](http://businessexpress.ny.gov). For further instructions on completing the CE-200, please go to [www.villageofdepew.org](http://www.villageofdepew.org) and search Building Department forms.**

The following requirements apply:

1. The post holes shall be a minimum of 42 inches in depth.
2. Decks shall be constructed in accordance with R502.2.2 of the Building Code of New York.
3. The fastener shall be in accordance with R319.3 of the Building Code of New York.
4. The stairs shall be constructed in accordance with R311.5 of the Building Code of New York.
5. Decks more than 30 inches shall have guards in accordance with R312 of the Building Code of New York.
6. The most recent survey with the deck marked on it must be provided (on a copy).
7. The deck must be at least six (6) feet from the property line.
8. Drawings and/or plans of proposed deck must be submitted for review. It must include the description of the deck, cost and who is installing the deck.
9. A copy of the contract is required if a contractor is doing the work.
10. Contractor and/or property owner must call 683-1400 ext.123 to schedule inspection after work is complete.

***IT IS THE PROPERTY OWNER'S RESPONSIBILITY TO VERIFY LOT LINES.***