CHECKLIST FOR BUILDING A SHED

All Village permits require an UPDATED ORIGINAL property survey.
(A copy will be made for our records and the original will be returned to you)

Building permit fee is $40.00

Duration of permit is six (6) months.

*If using a contractor, a current copy of their Workers Compensation, Liability & Disability Insurances must be on file in the Building Department.

*If homeowners are performing work themselves, they need to complete the CE-200 FORM, a waiver of Worker’s Compensation Insurance by going to businessexpress.ny.gov.
For further instructions on completing the CE-200, please go to www.villageofdepew.org and search Building Department forms.

The following requirements apply:

1. The most recent survey with the shed marked on it must be provided (on a copy).
2. Maximum building coverage including principal structure for a shed cannot cover more than 30% of lot area.
3. Maximum height of shed is 12 feet.

   A. Detached Garages, Sheds, Gazebos & Pool Cabanas within residential zoning districts. Detached garages, sheds, gazebos, pool cabanas and similar detached structures may encroach a required rear yard providing the minimum setbacks are provided:

   a) Five (5) feet to an interior property line.
   b) Five (5) feet to a rear property line when adjacent lots are “back to back”.
   c) Five (5) feet or ½ half the height of the structure whichever is greater when the adjacent lots are “back to side”.
   d) Six (6) feet between other accessory detached structures.
   e) Ten (10) feet to a principal structure.

4. A copy of the contract is required if a contractor is doing the work.
5. Contractor and/or property owner must call 683-1400 ext.123 to schedule inspection after work is complete.

IT IS THE PROPERTY OWNER’S RESPONSIBILITY TO VERIFY LOT LINES.