

# Village of Depew,

NEW YORK

*"The Village of Unexcelled Opportunity"*



MEETINGS TO DATE: 1

NO. OF REGULARS: 1

## RE-ORGANIZATION AGENDA

VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF DEPEW

APRIL 7, 2014

ROLL CALL: Trustee Hammer  
Trustee Nolder  
Trustee Pecora  
Trustee Kucewicz  
Mayor Hoffman

PLEDGE OF ALLEGIANCE

INVOCATION

NOTIFICATION OF FIRE EXITS

1. Order of Voting
2. Seating Arrangement
3. Appoint Deputy Mayor
4. Appoint Deputy Clerk
5. Appoint Deputy Registrar
6. Appoint Village Attorney
7. Appoint Village Prosecutor PT
8. Appoint Emergency Manager
9. Appoint Deputy Emergency Manager
10. Appoint Acting Village Justice
11. Appoint Planning Board Member
12. Appoint Zoning Board Member
13. Appoint Community Development Director PT
14. Appoint Recreation Director PT
15. Appoint Code Enforcement Officer PT
16. Attendance at Association Meetings
17. Advance Approval of Claims
18. Committees

- 19.Mileage Allowance
- 20.Per Diem
- 21.Official Depositories
- 22.Official Newspaper
- 23.Meeting Dates
- 24.Special Meetings
- 25.Public Comment Rules and Procedures
- 26.Adjournment

RESOLUTION

APRIL 7, 2014

**ORDER OF VOTING**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

The order of Roll Call Vote by the Honorable Board of Trustees will be as follows:

1. Trustee Kucewicz
2. Trustee Pecora
3. Trustee Hammer
4. Trustee Nolder
5. Mayor Hoffman

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and **CARRIED**.

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 1**

\_\_\_Approved \_\_\_Denied

RESOLUTION

APRIL 7, 2014

**SEATING ARRANGEMENT**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

The seating arrangement is to be as follows, north to south:

Trustee Hammer  
Trustee Nolder  
Mayor Hoffman  
Trustee Pecora  
Trustee Kucewicz

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and  
**CARRIED.**

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 2**

\_\_\_ Approved \_\_\_ Denied

RESOLUTION

APRIL 7, 2014

**APPOINT DEPUTY MAYOR**

Pursuant to Section 4-400 of Village Law, I, Mayor Steven Hoffman, do hereby appoint Juliano Pecora, 38 Suffield Ave, Depew, NY 14043 to the position of Deputy Mayor, for the term of one year to expire at noon on the first Monday in April 2015, at no additional salary.

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 3**

Approved  Denied

RESOLUTION

APRIL 7, 2014

**APPOINT DEPUTY CLERK**

Pursuant to Section 4-400 of Village Law, I Mayor Steven Hoffman, do hereby appoint Suzanne Podsiadlo 32 Mona Ct. Depew, New York, for the position of Deputy Clerk for the term of one year to expire at noon on Monday April 6, 2015, at a salary of \$500 per year.

The forgoing nomination was acted upon in the following manner by the Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item #4**

\_\_\_Approved \_\_\_Denied

RESOLUTION

APRIL 7, 2014

**DEPUTY VILLAGE REGISTRAR**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, that Pursuant to Section 4121 (3) of the Public Health Law, is hereby appointed Suzanne Podsiadlo, 32 Mona Ct. Depew, NY 14043 to the position of Deputy Registrar of Vital Statistics for a term of one (1) year, said term to expire at noon on Monday April 6, 2015, at a salary of \$500 per year.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 5**

Approved  Denied

RESOLUTION

APRIL 7, 2014

**APPOINT VILLAGE ATTORNEY**

Pursuant to Section 4-400 of Village Law, I, Mayor Steven Hoffman, do hereby appoint Mark Aquino, 3 Sussex, Lancaster NY 14086, to the position of Village Attorney, for the term of one year to expire at noon on Monday April 6, 2015, at a salary of \$25,000 per year.

The forgoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 6**

Approved  Denied

RESOLUTION

APRIL 7, 2014

**APPOINT PROSECUTOR PT**

Pursuant to Section 4-400 of Village Law, I, Mayor Steven Hoffman, do hereby appoint John M. Dudziak, 8 Plum Creek Trail, Lancaster, NY 14086, to the position of Village Prosecutor – Part-Time, for the term of one year, said term to expire at noon on Monday April 6, 2015, at a salary of \$240.00 per session.

The forgoing nomination was acted upon in the following manner by the Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2015

**Agenda Item # 7**

\_\_\_Approved \_\_\_Denied

RESOLUTION

APRIL 7, 2014

**APPOINT EMERGENCY MANAGER**

Pursuant to Section 4-400 of the Village Law, I, Mayor Steven Hoffman, do hereby appoint Michael D. Moskal 38 Rumford St, Depew, NY 14043, for the position of Emergency Manager at no salary, for a term of one year, said term to expire on Monday April 6, 2015.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 8**

Approved  Denied

RESOLUTION

APRIL 7, 2014

**APPOINT DEPUTY EMERGENCY MANAGERS**

Pursuant to Section 4-400 of the Village Law, I, Mayor Steven Hoffman, do hereby appoint Tim Michaels, 82 Arlington. Depew NY and Roy Nieman, 11 Krieger St, Depew NY, for the positions of Deputy Emergency Managers at no salary, for a term of one year, said term to expire on Monday April 6, 2015.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 9**

\_\_\_Approved \_\_\_Denied

RESOLUTION

APRIL 7, 2014

**APPOINT ACTING VILLAGE JUSTICE**

Pursuant to Section 4-400 of Village Law, I, Mayor Steven Hoffman do hereby appoint Timothy Dwan, 63 Lombardy St., Lancaster, NY 14086 to the position of Acting Village Justice for a term of one year, said term to expire at noon on Monday April 6, 2015, at a salary of \$6,000.00 per year.

The forgoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz–  
Mayor Hoffman -

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 10**

Approved  Denied

RESOLUTION

APRIL 7, 2014

**APPOINT PLANNING BOARD MEMBER**

Pursuant to Section 4-400 of Village Law, I, Mayor Steven Hoffman do hereby appoint Julianne Renczkowski, 212 Barnabas, Depew NY to the Village Planning Board for a five year term, said term to expire at noon on Monday April 1, 2019, at a salary of \$50 per meeting.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hammer --  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 11**

Approved  Denied

RESOLUTION

APRIL 7, 2014

**APPOINTMENT TO THE ZONING BOARD OF APPEALS**

I, Mayor Steven Hoffman, pursuant to Village Law 7-712 (8) hereby appoint Terrence Mescall, 36 Susan Dr. Depew NY 14043, to the position of Member of the Zoning Board Appeals for a five year term. Said term to expire at noon on Monday, April 1, 2019, at a salary of \$16.00 per variance.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz--  
Mayor Hoffman --

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 12**

Approved  Denied

RESOLUTION

APRIL 7, 2014

**APPOINT COMMUNITY DEVELOPMENT DIRECTOR PT**

Pursuant to Section 4-400 of Village Law, I Mayor Steven Hoffman, do hereby appoint Frank Caparaso, 61 Wyandotte St, Depew, NY 14043, to the position of Community Development Director Part-time for the term of one year, said term to expire at noon on Monday April 6, 2015, at a salary of \$2,600.00 per year.

The forgoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7

**Agenda Item #13**

\_\_\_ Approved \_\_\_ Denied

RESOLUTION

APRIL 7, 2014

**APPOINT RECREATION DIRECTOR PT**

Pursuant to Section 4-400 of Village Law, I Mayor Steven Hoffman, do hereby appoint Kevin Ferguson, 345 Columbia Ave, Depew, New York, for the position of Recreation Director PT for the term of one year to expire at noon on Monday April 6, 2015, at a salary per the current budget.

The forgoing nomination was acted upon in the following manner by the Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 14**

Approved  Denied

RESOLUTION

APRIL 7, 2014

**APPOINT CODE ENFORCEMENT OFFICER PT**

Pursuant to Section 4-400 of Village Law, I Mayor Steven Hoffman, do hereby appoint Matthew Fischione 100 Stony Rd, Lancaster NY 14086, to the position of Code Enforcement Officer Part-time at a salary per the current budget.

The forgoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item #15**

Approved  Denied

**ATTENDANCE AT ASSOCIATION MEETINGS**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**WHEREAS**, there is to be held during the coming official year, various association meetings, and

**WHEREAS**, it is determined by the Board of Trustees, that attendance by certain municipal officials and employees at one or more of these meetings benefits the municipality, and

**WHEREAS**, Section 77-b of General Municipal Law provides for the attendance and reimbursement of claims upon prior approval by the Village Board,

**NOW, THEREFORE BE IT RESOLVED**, the following municipal officials and employees (or their designate) are hereby authorized to attend monthly County and Western New York Associations Meetings and/or seminars of which the Village is a bonafide dues paying members: Village Board, Administrator, Village Attorney, Deputy Clerk, Village Justice, Court Clerk, Clerk of Justice Court, Fire Marshall, Assistant Fire Chiefs, Emergency Manager, Deputy Emergency Manager, Police Chief, Supt. Of Public Works and Code Enforcement Officers, provided, written notice is given to the Village Board prior to the attendance at said meeting and noting whether or not a Village vehicle will be use.

**BE IT FURTHER RESOLVED**, that attendance at any conference is authorized in advance by Village Board resolution.

The foregoing resolution was seconded by Trustee \_\_\_\_\_ and duly put to a roll call vote which resulted in the following:

- Trustee Hammer –
- Trustee Nolder –
- Trustee Pecora –
- Trustee Kucewicz–
- Mayor Hoffman –

<p>VILLAGE OF DEPEW          BOARD MEETING          APRIL 7, 2014</p> <p><b>Agenda Item # 16</b></p> <p>___Approved ___Denied</p>
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RESOLUTION

APRIL 7, 2014

**ADVANCE APPROVAL OF CLAIMS**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, the Village Administrator is hereby authorized to make payment in advance of audit for claims for the following items: public utility services, postage, freight and express charges, payroll and charges for attendance at official meetings, seminars and conferences.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 17**

\_\_\_Approved \_\_\_Denied

**COMMITTEES**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, upon recommendation of Mayor Hoffman the following Standing Committees for the official year 2013-2014, consisting of the following members of the Village Board are hereby appointed, the first named Chairman:

**Finance, Purchasing & Insurance**  
Nolder, Hammer

**Disaster Preparedness & Public Safety**  
Kucewicz, Pecora

**Zoning & Community Development**  
Nolder, Kucewicz

**Personnel**  
Hammer, Kucewicz

**Public Works & Solid Waste**  
Pecora, Hammer

**Intermunicipal Co-operation**  
Nolder, Kucewicz

**Recreation, Seniors & Veterans**  
Pecora, Hammer

**Depew Business Liaisons**  
Nolder, Pecora

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

- Trustee Hammer –
- Trustee Nolder –
- Trustee Pecora –
- Trustee Kucewicz –
- Mayor Hoffman –

<p>VILLAGE OF DEPEW BOARD MEETING APRIL 7, 2014</p> <p><b>Agenda Item # 18</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied</p>
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RESOLUTION

APRIL 7, 2014

**MILEAGE**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**WHEREAS**, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles with prior approval from their department head while performing their official duties on behalf of the Village;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .45 cents per mile.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hammer --  
Trustee Nolder --  
Trustee Pecora --  
Trustee Kucewicz --  
Mayor Hoffman -

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 19**

Approved  Denied

RESOLUTION

APRIL 7, 2014

**PER DIEM**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**WHEREAS**, the Board of Trustees has determined to pay a per diem amount set forth below for any meals taken during a conference or training seminar that are not paid for as part of that conference or training seminar, that employees or volunteer firefighters are attending on behalf of the Village of Depew;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees shall approve reimbursement for breakfast at \$9.00, lunch at \$13.00 and dinner at \$20.00. Detailed itemized receipts must be submitted to the Clerk/Treasurer's Office with a voucher as proof of the expenditure before reimbursement will be made.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item #20**

\_\_\_Approved \_\_\_Denied

RESOLUTION

APRIL 7, 2014

**OFFICIAL DEPOSITORIES**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, the following banks are hereby designated Official Depositories for the Village of Depew funds for a term of one year, said term to expire at noon on the first Monday in April 2015,

First Niagara, Depew, New York  
Bank of America, Depew, New York  
Manufactures and Traders Trust, Lancaster, New York  
J.P. Morgan Chase Bank, Buffalo, New York  
Key Bank, Depew, New York  
Citizens Bank, Depew, New York

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 21**

Approved  Denied

**OFFICIAL NEWSPAPER**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, that the Depew Bee is hereby designated as the Official Newspaper in and for the Village of Depew, New York for a term of one year, said term to expire at noon on Monday April 6, 2015.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz –  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 22**

\_\_\_Approved \_\_\_Denied

RESOLUTION

APRIL 7, 2014

**MEETING DATES**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, Regular Meetings of the Village of Depew will be held on the Second and Fourth Monday of every month at 7:00 P.M. in the Council Chambers. For the months of July and August there will only be a meeting on the Fourth Monday each month at 7:00 PM in the Council Chambers.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and **CARRIED**.

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item #23**

\_\_\_ Approved \_\_\_ Denied

RESOLUTION

APRIL 7, 2014

**SPECIAL MEETINGS**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, a special meeting may be called by the Mayor, or any two Trustees, by giving all members of the Board of Trustees twenty-four (24) hour notice, and a Special Meeting may be waived of the twenty-four (24) hours notice, if all five (5) Board Members consent to such waiver.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and **CARRIED**.

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 24**

\_\_\_Approved \_\_\_Denied

RESOLUTION

APRIL 7, 2014

**PUBLIC COMMENT RULES AND PROCEDURES**

Trustee \_\_\_\_\_, offered the following resolution and moved for its adoption:

**WHEREAS**, members of the public may wish to address the Board during the Public Comment portions of a Village Board Meeting, and

**WHEREAS**, the Village Board wishes to maintain an orderly comment period giving all residents the ability to speak.

**NOW, THEREFORE, BE IT RESOLVED**, that a person present at a Village Board meeting, upon recognition by the Mayor or individual present in the Chair, may address the Board for a maximum period of five (5) minutes, with the Mayor or Chair having the ability to further restrict the time allotted to a person whose remarks are repetitive, are irrelevant, or are not germane to the matter under consideration by the Board, and

**BE IT FURTHER RESOLVED**, that the Mayor or Chair may, at their discretion, choose to defer comment to a later date or to provide a written response to the question or questions presented.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hammer –  
Trustee Nolder –  
Trustee Pecora –  
Trustee Kucewicz–  
Mayor Hoffman –

VILLAGE OF DEPEW  
BOARD MEETING  
APRIL 7, 2014

**Agenda Item # 25**

\_\_\_Approved \_\_\_Denied