MEETINGS TO DATE: 5
NO. OF REGULARS: 5

AGENDA
VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF DEPEW
May 29, 2018 7:00PM

PLEDGE OF ALLEGIANCE
INVOCATION – Home City Church – Pastor Michael James
NOTIFICATION OF FIRE EXITS
ROLL CALL:
  Trustee Jakubowski -
  Trustee Bukowiecki -
  Trustee Hamernik -
  Trustee Peterson -
  Mayor Nikonowicz –

APPROVE VILLAGE BOARD MINUTES – May 14, 2018
APPROVE ZONING BOARD MINUTES – May 10, 2018
  1. R&D Contracting Inc - property located at 250 Columbia Avenue- a use variance to allow a two-family residential building to be constructed in an R-1 Single family district. - approved
  2. 49 Green Terrace - erect an accessory structure (shed) less than five feet from the property line as required by the Village Ordinance – Accept with Stipulations

PUBLIC COMMENT – AGENDA ITEMS ONLY
  1. Appoint – Court Clerk Typist
  2. Appoint – Fire Marshall
  3. Appoint – PT Summer Electrical
  4. Appoint – PT Summer Recreation
  5. Appoint – Zoning Board Members
  6. Appoint – Zoning Board Chair
  7. Approve – Unpaid Leave
  8. Perm to Adv – Comprehensive plan
  10. Perm to Sign – 2018 Cheek CDBG
  11. Approve – Chickens
  12. Modify Budget
  13. Adjust Budget
  14. Permission – Concerts
  15. Permission – Food Trucks
  16. Perm Fire – Fill The Boot
  17. Approve – Fire Reimbursement
  19. Department Head Reports – Police April 2018
  20. Unfinished and Other Business -
  21. Public Concerns and Comments
  22. Claims and Accounts
  23. Adjournment
RESOLUTION

May 29, 2018

APPOINT FULL TIME COURT CLERK TYPIST VILLAGE HALL

Pursuant to Section 4-400 of Village Law, I Mayor Jesse Nikonowicz, do hereby appoint

Jennifer Culkowski – 247 Argus Dr. Depew, NY 14043

to the position of Full Time Court Clerk Typist Village Hall at the full rate of $20.62 per hour effective June 18, 2018.

The foregoing nomination was acted upon in the following manner by the Board of Trustees:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
May 29, 2018
Agenda Item # 1

___Approved ___Denied
APPOINT – FIRE MARSHALL

Pursuant to Section 4-400 of the Village Law, I Mayor Jesse Nikonowicz hereby nominate Jamie Nusall, 274 Terrace Blvd, Depew, NY 14043 for the position of Fire Marshall, for a term of Two (2) years, said term to begin May 1, 2018, and expire the first day of May 2020, at a salary to be determined by the salary schedule for the budget for the ensuing year.

The appointment was acted upon in the following manner by the Board of Trustees:

Trustee Jakubowski –
Trustee Bukowiecki –
Trustee Hamernik –
Trustee Peterson –
Mayor Nikonowicz –
RESOLUTION

APPOINT PT SEASONAL ELECTRICAL DEPARTMENT

Pursuant to Section 4-400 of Village Law, I, Mayor Jesse Nikonowicz, do hereby appoint

Matthew Wagner 27 Armond Ln, Depew, NY 14043

to the position of Seasonal Laborer Part Time at the Electrical Department at $14.00 per hour beginning June 1, 2018 for 8 weeks.

The foregoing nomination was acted upon in the following manner by the Board of Trustees:

Trustee Jakubowski -  
Trustee Bukowiecki -  
Trustee Hamernik -  
Trustee Peterson -  
Mayor Nikonowicz -

VILLAGE OF DEPEW  
BOARD MEETING  
May 29, 2018  
Agenda Item # 3  

Approved  Denied
RESOLUTION

May 29, 2018

APPOINT PT SUMMER RECREATION PROGRAM

Pursuant to Section 4-400 of Village Law, I, Mayor Jesse Nikonowicz do hereby appoint the following to the summer recreation program:

See attached list.

The foregoing nomination was acted upon in the following manner by the Board of Trustees:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
May 29, 2018
Agenda Item # 4

___Approved ___Denied
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<td>$11.20</td>
<td>Playground Supervisor assistant</td>
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RESOLUTION

APPOINT ZONING BOARD MEMBER

Pursuant to Section 4-400 of Village Law, I, Mayor Jesse Nikonowicz do hereby appoint Jamie Ertel to the Village Zoning Board, said term to expire at noon on the first Monday of April 2023, at a salary of $16 per variance.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
MAY 29, 2018
Agenda Item #5

Approved ___ Denied
APPOINT ZONING BOARD CHAIR

Pursuant to Section 4-400 of Village Law, I, Mayor Jesse Nikonowicz do hereby appoint Patrick Delaney to the Village Zoning Board Chair, said term to expire at noon of the first Monday of April 2022, at a salary of $16 per variance.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
May 29, 2018
Agenda Item #6

Approved ___Denied
RESOLUTION

APPROVE LEAVE OF ABSENCE REQUEST

Trustee ___________, offered the following resolution and moved for its adoption:

WHEREAS, Gary Cummings, Part Time Code Enforcement Officer has requested a leave of absence due to medical necessity until to July 15, 2018, without pay, per Article 16 Section 2 of the CSEA Local 1000 AFSCME, AFL-CIO;

WHEREAS, Maureen Jerackas, Village Administrator, has approved his request;

NOW THEREFORE BE IT RESOLVED, the Village Board approves the period of leave stated above.

The following resolution was seconded by Trustee ______________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -  
Trustee Bukowiecki -  
Trustee Hamernik -  
Trustee Peterson -  
Mayor Nikonowicz -  

VILLAGE OF DEPEW BOARD MEETING  
May 29, 2018  
Agenda Item # 7  
__Approved ___Denied
RESOLUTION

May 29, 2018

AUTHORIZE ADMINISTRATOR TO ADVERTISE FOR PUBLIC HEARING – ADOPT INTER-MUNICIPAL COMPREHENSIVE MASTER PLAN

Trustee ________, offered the following resolution and moved for its adoption:

WHEREAS, the Village of Depew, the Village of Lancaster and the Town of Lancaster have held public meetings and have worked together to propose a “Comprehensive Master Plan” for the development of these municipalities in a cooperative manner, and

WHEREAS, the Town of Lancaster, as the lead agency, has submitted the plan to Erie County, as required by General Municipal Law § 239-m, and has received no objections to the plan, and

WHEREAS the Town of Lancaster has already held hearings and adopted the Comprehensive Master Plan, and has done an environmental review as required by SEQRA, and

WHEREAS, Board of Trustees of the Village of Depew is now considering the adoption of that revised Comprehensive Master Plan; and

WHEREAS, the Village Board believes that it is of critical importance to obtain input from the public; now

BE IT RESOLVED, the Village Administrator is hereby authorized to advertise for public hearing on the Inter-municipal Comprehensive Master Plan, to be held on June 11, 2018 at 7:00pm in the Village Hall, prior to the regular meeting, and

BE IT FURTHER RESOLVED, the draft revised Comprehensive Master Plan shall be made available for public review in the office of the Village Clerk and shall be posted on the Village website.

The forgoing resolution was seconded by Trustee ________, and CARRIED.

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -
RESOLUTION

May 29, 2018

AUTHORIZE MAYOR TO SIGN CONTRACT WITH ERIE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Trustee__________, offered the following resolution and moved for its adoption:

WHEREAS, the Village Board of the Village of Depew desires to enter into a contract with Erie County Community Block Grant Program (ECCDBG) for the following projects listed in order of their ranking of priority by the Depew Village Board:

1. 2018-2019 Manitou, Hawro, and Terrace Sidewalk Rehabilitation $100,000

WHEREAS, the Village Board of the Village of Depew deems it in the public interest to authorize the Mayor of the Village of Depew to sign, submit and execute contracts with Erie County for CDBG funded projects upon approval of the CDBG for the aforementioned projects.

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of Depew hereby authorizes the Mayor of the Village of Depew to sign, submit and execute contracts with Erie County for CDBG funded projects upon approval of CDBG for the following projects, listed in order of their ranking priority:

1. 2018-2019 Manitou, Hawro, and Terrace Sidewalk Rehabilitation $100,000

BE IT FURTHER RESOLVED, that the Village Administrator forward a certified copy of this resolution to ECCDBG, Erie County Consortium.

The foregoing resolution was seconded by Trustee__________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
May 29, 2018

Agenda Item #9

Approved __Denied
RESOLUTION

May 29, 2018

AUTHORIZE MAYOR TO SIGN COMMUNITY DEVELOPMENT BLOCK
GRANT SUBRECIPIENT AGREEMENT 2018

Trustee ____________ offered the following resolution and moved for its adoption:

WHEREAS, federal regulations require that a subrecipient agreement be executed between the Town of Cheektowaga and the Village of Depew in order for the Town to disburse Community Development Block grant funds to the Village from the 2018 Program Year budget,

NOW THEREFORE BE IT RESOLVED, that Mayor Jesse Nikonowicz, is authorized to execute a Subrecipient Agreement with the Town of Cheektowaga, as required by federal regulations at 24 CFR, Section 570.503, whereby such Agreement specifies the federal regulations governing the Community Development Block Grant program and the program activities to be carried out in the Village with Community Development Block Grant funds from the 2018 Program Year.

The foregoing resolution was seconded by Trustee ____________ and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Hamernik -
Trustee Bukowiecki -
Trustee Peterson -
Mayor Nikonowicz –

VILLAGE OF DEPEW
BOARD MEETING
May 29, 2018
Agenda Item # 10

Approved ___ Denied
SPECIAL USE PERMIT TO KEEP CHICKENS

Trustee _______, offered the following resolution and moved for its adoption:

WHEREAS, Timea Braun, 308 Olmstead Ave, Depew has applied for a permit to keep no more than 2 chickens in her backyard. If approved there would be stipulations of no roosters, coup must be maintained as to not create an odor for the neighbors and village code must be followed regarding noise and property maintenance.

BE IT RESOLVED, a special use permit is hereby approved to Timea Braun 308 Olmstead Ave, Depew, to keep chickens on the premises for the period of one (1) year with a fee of $150.00.

The following resolution was seconded by __________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski-
Trustee Bukowiecki-
Trustee Hamernik-
Trustee Peterson-
Mayor Nikonowicz-

VILLAGE OF DEPEW
BOARD MEETING
May 29, 2018

Agenda Item #11

__ Approved ___ Denied
RESOLUTION May 29, 2018

MODIFY 2017/2018 BUDGET

Trustee __________, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Administrator is hereby authorized to modify the 2017/2018 Budget in the following manner:

Revenues – Other Classified - 4-2770 – $700.00
Expenditures – Clerk – Contractual Services – 5-1410-435 - $700.00 – 0 B St.

Revenues – Minor Sales, Other Misc – 4-2655- $44.16
Expenditures – Street Signs – 5-5110-412 - $44.16 - Reimbursement

The following resolution was seconded by Trustee __________ and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW BOARD MEETING
May 29, 2018

Agenda Item #12

__Approved ___Denied
ADJUST 2017/2018 BUDGET

Trustee__________, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Administrator is hereby authorized to adjust the 2017/2018 Budget in the following manner:

See attached spreadsheet with budget transfers.

The following resolution was seconded by Trustee__________ and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

Approved __ Denied
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RESOLUTION

MAY 29, 2018

PERMISSION – VETERANS PARK CONCERTS

Trustee ______________, offered the following resolution and moved for its adoption:

Permission is hereby granted to Terry Buchwald to use Veterans Park Gazebo on Thursday June 28, 2018. And

Permission is hereby granted to The Buffalo Touch to use Veterans Park Gazebo on Thursday July 5, 2018. And

Permission is hereby granted to The Carnival Kids Steel Orchestra (CKSO) to use Veterans Park Gazebo on Thursday July 12, 2018. And

Permission is hereby granted to The Ramblin’ Lou Family Band to use Veterans Park Gazebo on Thursday July 19, 2018. And

Permission is hereby granted to The Lancaster Town Band to use Veterans Park Gazebo on Thursday July 26, 2018. And

Permission is hereby granted to Hit N Run to use Veterans Park Gazebo on Thursday August 2, 2018. And

Permission is also granted for use of electric power and use of restrooms at the Southside firehall.

The foregoing resolution was seconded by Trustee ______________ and CARRIED.
PERMISSION - FOOD TRUCKS & SUMMER CONCERT SERIES

Trustee ____________, offered the following resolution and moved for its adoption:

Permission is hereby granted Thai Me Up Food Truck, Green Acres Ice Cream Truck, Lloyd’s Taco Truck, Cheesy Chick Food Truck, and WNY Food Cart to operate in Veteran’s Park during the Terry Buchwald concert on June 28, 2018.

And

Permission is hereby granted to Polish Villa II Truck, Loose Cannon Food Truck, Sweet Lisa’s Cakes & Dessert Truck, WNY Food Cart and The Blend Food Truck to operate in Veteran’s Park during the Buffalo Touch concert on July 5, 2018.

And

Permission is hereby granted to Thai Me Up Food Truck, Lloyd’s Taco Food Truck, Great Aussie Bite Food Truck, Chef’s Food Truck and The Blend Food Truck to operate in Veteran’s Park during The Carnival Kids Steel Orchestra concert on July 12, 2018.

And

Permission is hereby granted to Lloyd’s Taco Truck, Cheesy Chick Food Truck, Frank’s Gourmet Hot Dog Food Truck, and Sweet Lisa’s Cake & Dessert Truck to operate in Veteran’s Park during the Ramblin Lou Family Band concert on July 19, 2018.

And

Permission is hereby granted to Thai Me Up Food Truck, Green Acres Ice Cream Truck, Cheesy Chick Food Truck, Loose Cannon Food Truck, and WNY Food Cart for The Lancaster Town Band concert on July 26, 2018.

And

Permission is hereby granted to Polish Villa II Food Truck, Chef’s Food Truck, Great Aussie Bite Food Truck, Green Acres Ice Cream Truck and The Blend Food Truck during the Hit N Run concert on August 2, 2018.

And

Permission is hereby granted to any other trucks that may need to replace one of the named trucks to operate during concert in Veteran’s Park concert series.

The foregoing resolution was seconded by Trustee ______________ and CARRIED.

VILLAGE OF DEPEW
BOARD MEETING
May 29, 2018
Agenda Item #15

___Approved  ___Denied
RESOLUTION

May 29, 2018

PERMISSION – DEPEW FIRE DEPT

Trustee____________, offered the following resolution and moved for its adoption:

Permission is hereby granted to the Depew Fire Department for their Fill-the Boot Fundraising effort on June 4, 2017 from 3:30pm till 6:30 pm at various intersections in the Village.

The foregoing resolution was seconded by Trustee____________, and

CARRIED.

VILLAGE OF DEPEW
BOARD MEETING
May 29, 2018

Agenda Item #16

___Approved ___Denied
PERMISSION FIRE REIMBURSEMENT

Trustee _______, offered the following resolution and moved for its adoption:

WHEREAS, the Village of Depew had passed a resolution on January 22, 2018 authorizing then Chief Scott Wegst and Chief Rzeszutek to attend a FDIC Training seminar on behalf of the Depew Fire Department, and for payment of $575.00 toward the cost of the Seminar; and

WHEREAS, the Depew Fire Department also contributed $300.00 to both Past Chief Wegst and Chief Rzeszutek for their attendance at the seminar; and

WHEREAS, the Village of Depew received vouchers from Past Chief Wegst and Chief Rzeszutek to reimburse meals and lodging for the FDIC Training Seminar; and

WHEREAS, the Village of Depew has not previously paid these expenses in the past five (5) years, and makes no policy for future reimbursement, but will continue to authorize reimbursement on a case by case basis with pre-authorization of expenses by the Board of Trustees; and

WHEREAS, the Village of Depew has reviewed the request for payment of expenses for the meals and lodging for the FDIC Training Seminar which occurred during the 2017 – 2018 fiscal year, and has chosen to make reimbursement for some requested costs;

NOW, BE IT RESOLVED, that the policy of the Village of Depew shall continue to be that all reimbursement for expenses for Fire Department training and seminars shall be by request prior to such training or seminars, and on a case by case basis with prior authorization by the resolution of the Board of Trustees, and

BE IT FURTHER RESOLVED that the Village Administrator shall reimburse Chief Rzeszutek $84.08 for meals, and

BE IT FURTHER RESOLVED that the Village Administrator shall reimburse Past Chief Wegst $1,083.70 for meals and lodging, and

The foregoing resolution was seconded by Trustee _______, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki –
Trustee Hamernik -
Trustee Peterson –
Mayor Nikonowicz -