AGENDA
VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF DEPEW
February 12, 2018 7:00PM

PLEDGE OF ALLEGIANCE
INVOCATION – Father Bart Lipiec of St. Martha’s Church
NOTIFICATION OF FIRE EXITS
ROLL CALL:
- Trustee Jakubowski
- Trustee Bukowiecki
- Trustee Hamernik
- Trustee Peterson
- Mayor Nikonowicz

APPROVE VILLAGE BOARD MINUTES – January 22, 2018

PUBLIC COMMENT – AGENDA ITEMS ONLY
1. Authorize – Public Hearing
2. Create Position – PT Deputy Prosecutor
3. Authorize – Grant Agreement
4. Permission to sign – SEQR II
5. Authorize Local Match
6. Permission to Sign – Elevator Repair
7. Permission to Sign – Server
8. Permission to Sign – STOP DWI
9. Permission to Sign – Auctions International
10. Modify Budget
11. Adjust Budget
12. Declare Surplus Property
13. Employment Applications: Village Hall – Matthew Chavez, Rec – Emily Scibetta
15. Unfinished and Other Business
16. Public Concerns and Comments
17. Claims and Accounts
18. Adjournment
RESOLUTION

February 12, 2018

AUTHORIZE ADMINISTRATOR TO ADVERTISE FOR PUBLIC HEARING—AMEND LOCAL LAW 106-10, EMERGENCY SERVICES COST RECOVERY

Trustee _______, offered the following resolution and moved for its adoption:

WHEREAS, on September 12, 2016 the Village passed Local Law #4 of the Village Code, which was an amendment to the Village Code Section 106 relating to FIRE SAFETY, and

WHEREAS, that law allowed for the cost recovery for certain services, equipment and products used by the Depew Fire Department in emergency services, and

WHEREAS, since the inception of that law it has become clear that certain types of services of the Fire Department and certain means of enforcing the law were unintentionally not included in the original draft of the law, and

WHEREAS, the Village Board of Trustees wishes to include all types of incidents that are responded to by the Depew Fire Department in the cost recovery program, and to receive adequate compensation, when available, for all items which must be repaired or replaced due to the emergency services provided,

BE IT RESOLVED, the Village Administrator is hereby authorized to advertise for public hearing to be held on March 12, 2018 at 7:00pm in regards to amending the Local Law 106-10 as follows:

1. Section 106 of the Laws of the Village of Depew, “Fire Safety”, subdivision 10, “Emergency Services Cost Recovery” “1. Program Established.” shall amend the last sentence “The fees are established in the fee schedule in part 2” as follows:
   a. The fees are established in the fee schedule in part 2.
   b. All invoices for such fees shall be sent by the Village Clerk or her designee, and shall state prominently on the invoice that: a) all fees billed shall be due and payable within 90 days of the invoice date; b) all fees not paid within 90 days of the invoice shall be subject to a late fee of 10%; c) if not paid within 120 days, shall be subject to credit agency reporting or collection by all legal means.

   a. Structure or auto fires, motor vehicle accidents, and site cleanups that, as a result of any necessary fire department operations, cause damage to
equipment, apparatus, and personal protective equipment shall be billed the actual cost of replacement or repair to the insurance agency.

3. All other portions of Section 106, subdivision 10, not affected by this amendment, shall remain in full force and effect.

The forgoing resolution was seconded by Trustee __________, and CARRIED.

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018

Agenda Item # 5

____ Approved ______ Denied
APPROVE CREATION OF POSITION – PT DEPUTY PROSECUTOR

Trustee__________, offered the following resolution and moved for its adoption:

BE IT RESOLVED, that the position of PT Deputy Prosecutor, with the duties and responsibilities as set forth in the job specifications of the Erie County Civil Service, is hereby created.

The foregoing resolution was seconded by Trustee__________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik-
Trustee Peterson –
Mayor Nikonowicz –

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018

Agenda Item #2

__Approved ___Denied
Authorization for Mayor to sign Grant Agreement

Trustee ________, offered the following resolution and moved for its adoption:

BE IT RESOLVED, that the Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village Of Depew’s obligation under the Engineering Planning Grant Agreement

The foregoing resolution was seconded by Trustee ________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski-
Trustee Bukowiecki-
Trustee Hamernik-
Trustee Peterson-
Mayor Nikonowicz –

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018
Agenda Item # 3
Approved ___ Denied
RESOLUTION

February 12, 2018

SEQR Type II Determination - Village of Depew Phase 4 Corrective Action Plan Implementation

Trustee __________, offered the following resolution and moved for its adoption:

WHEREAS, the Village of Depew Board of Trustees is considering various improvements to correct sewer system defects and reduce inflow and infiltration; and

WHEREAS, the Board of Trustees is seeking funding assistance under the New York State Environmental Facilities Corporation's Clean Water State Revolving Fund, and is, therefore subject to environmental review obligations required to participate in the funding program; and

WHEREAS, pursuant to 6 NYCRR 617.5(c)(1) under SEQR, this project is a Type 2 Action as it involves the maintenance and repair of existing sewer infrastructure with no substantial change to existing manholes and sanitary sewer pipe.

NOW THEREFORE BE IT RESOLVED, that as a Type 2 action under SEQR, the project has been found categorically to not have significant adverse impacts on the environment and no further review is required.

The foregoing resolution was seconded by Trustee __________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Peterson -
Trustee Kuciewicz -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018

Agenda Item # 4

Approved ___ Denied
Authorization and Appropriation of Local Match (20% local match)

Trustee________________, offered the following resolution and moved for its adoption:

BE IT RESOLVED, that the Village authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Village of Depew Engineering Study for the comprehensive evaluation of I/I within the sewer collection system. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated, subject to any changes agreed to by the Mayor, shall not exceed $26,000 based upon a total estimated maximum project cost of $130,000.00. The Mayor may increase this local match through the use in kind services without further approval for the Village of Depew.

The foregoing resolution was seconded by Trustee________________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018

Agenda Item # 5

Approved   Denied
PERMISSION TO PURCHASE ELEVATOR DOOR

Trustee _______, offered the following resolution and moved for its adoption:

WHEREAS, Maureen Jerackas, Village Administrator request permission to purchase an Electronic door edge for the village elevator from

NJPA pricing contract #100516-TKE
Thyssen Krupp
2745 Broadway St.
Buffalo, NY 14227

BE IT RESOLVED, that permission is hereby GRANTED to Maureen Jerackas to install an Electronic elevator door edge for an amount not to exceed $2,789.00.

The foregoing resolution was seconded by Trustee __________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki-
Trustee Hamernik-
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018
Agenda Item #6

___Approved ___Denied
PERMISSION TO PURCHASE SERVER

Trustee _______, offered the following resolution and moved for its adoption:

WHEREAS, Maureen Jerackas, Village Administrator request permission to purchase a new Dell Server for Village facilities from

Pricing Contract Solution #9052528
Technet Task Group
41 Central Ave.
Lancaster, NY 14086

BE IT RESOLVED, that permission is hereby GRANTED to Maureen Jerackas to purchase a new Dell Server for an amount not to exceed $9,000.00.

The foregoing resolution was seconded by Trustee ____________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
January 22, 2018
Agenda Item #7

__Approved ___Denied
RESOLUTION

AUTHORIZE MAYOR TO SIGN STOP DWI CONTRACT

Trustee________, offered the following resolution and moved for its adoption:

BE IT RESOLVED, Mayor Jesse Nikonowicz is authorized to sign the Stop DWI Contract with the County of Erie.

The foregoing resolution was seconded by Trustee________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki -
Trustee Hamernik- 
Trustee Peterson -
Mayor Nikonowicz –

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018
Agenda Item #8

__Approved   __Denied
RESOLUTION
February 12, 2018

AUTORIZE MAYOR TO SIGN SERVICE AGREEMENT – AUCTIONS INTERNATIONAL

Trustee__________, offered the following resolution and moved for its adoption:

WHEREAS, the Village of Depew is currently utilizing Auctions International the sale and auction of surplus village property at the Village of Depew facilities;

WHEREAS, the Village of Depew would like to continue the Auction Services Agreement for $30.00 per vehicle and $5.00 for non-vehicle auctions starting February 1, 2018 and ending January 31, 2020.

NOW THEREFORE BE IT RESOLVED, that Mayor Jesse Nikonowicz is authorized to sign the

The foregoing resolution was seconded by Trustee______________ and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki-
Trustee Hamernik-
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018
Agenda Item # 9

Approved ___ Denied ___
RESOLUTION

February 12, 2018

MODIFY 2017/2018 BUDGET

Trustee______________, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Administrator is hereby authorized to modify the 2017/2018 Budget in the following manner:

Revenues - Other Classified 4-2770 - $120.00
Expenditures – Village Admin – Education - 1230-471- $120.00 – GFOA Refund

Revenues – Other Classified - 4-2770 - $150.00
Expenditures - Fire - Materials 3410-414 - $150.00 – Classic Cue Billiards

Revenues – Other Classified -4-2770 - $27.98
Expenditures – Fire - Chemicals-3410-415 - $25.18 – Propane Exchange

The following resolution was seconded by Trustee______________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki –
Trustee Hamernik -
Trustee Peterson -
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018

Agenda Item #10

_ Approved ___ Denied
RESOLUTION

February 12, 2018

ADJUST 2017/2018 BUDGET

Trustee ________, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Administrator is hereby authorized to adjust the 2017/2018 Budget in the following manner:

See attached spreadsheet with budget transfers.

The following resolution was seconded by Trustee ________, and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski-
Trustee Bukowiecki -
Trustee Hamernik -
Trustee Peterson-
Mayor Nikonowicz -

VILLAGE OF DEPEW
BOARD MEETING
February 12, 2018
Agenda Item #11

Approved ___ Denied ___
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<th>Amount</th>
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<tr>
<td>Repairs to Trucks</td>
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<td>Justice Contractual</td>
<td>10-5-1340-435</td>
<td>$20,000.00</td>
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</tbody>
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**Budget Transfers**
DECLARE SURPLUS PROPERTY

Trustee __________, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Department of Public Works has surplus property

on the attached spreadsheet
that is surplus and is due to be auctioned off in the next 90 days.

The foregoing resolution was seconded by Trustee ______ and duly put to a roll call vote which resulted in the following:

Trustee Jakubowski -
Trustee Bukowiecki-
Trustee Hamernik -
Trustee Peterson-
Mayor Nikonowicz -

VILLAGE OF DEPEW BOARD MEETING
February 12, 2018
Agenda Item #12

Approved ___ Denied
Maureen,

The following is a list of DPW surplus equipment that can be auctioned:

2 Tire Changers - Coats 40-405A and also a CE Model

Flexible Sanitary Sewer Rod Machine

Concrete Mixer (Stone)

3 Diamond Plated Truck Mount Tool Boxes (Anvil)

1 Metal Truck Mount Tool Box (PCI)

Inspection Station
  - View Sonic – screen
  - Lexmark printer
  - IMB Think Centre
  - Kart – Mobile

Inspector General Sewer Camera (QHES) model with lateral camera
  - Extra camera parts