

**PLEASE  
PRINT**

**VILLAGE OF DEPEW  
TRAFFIC TICKET REDUCTION REQUEST**

**During COVID, the Village of Depew began using pleas by mail for resolution of simplified traffic violations. The Office of Court Administration has continued to allow this practice. The Village of Depew continues to allow consideration of plea reductions to be offered by mail through the Village Prosecutor's office.**

**Last Name** ..... **First Name** ..... **M.I.** .....

**Current Mailing Address** .....

**City** ..... **State** ..... **Zip Code** .....

**Phone** ..... **Email** .....

**Date of Birth** \_\_\_ / \_\_\_ / \_\_\_ **Driver's License Number** ..... **State** .....

Please provide a brief explanation as to why you are unable to make it to court and why you believe you should be eligible for a reduction below.

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Please remember to enclose the following (incomplete requests will be returned):

- A copy of the traffic ticket(s) (or court notice in absence of ticket)
- A copy of your driving abstract (can be obtained at any DMV)
- Self-addressed, stamped envelope.

Please submit your request via mail to:

**Depew Village Prosecutor's Office  
85 Manitou Street  
Depew, New York 14043**

**WARNING:** You must appear on the date and time indicated on your Simplified Traffic Information or as directed by the court. Failure to do so may result in a suspension of your license and or a bench warrant being issued for your arrest. Please allow 7-10 business days for a response to your request via mail to the address provided above. If your scheduled court date is within that time period, you may contact the court directly to request an adjournment.