

APPLICATION FOR PUBLIC ACCESS TO RECORDS



TO: RECORDS ACCESS OFFICER
VILLAGE OF DEPEEW
85 MANITOU STREET
DEPEEW, NY 14043

I HEREBY APPLY TO: INSPECT AND/OR
 OBTAIN A COPY OF THE FOLLOWING RECORD: (Fee may apply)

DETAILED PURPOSE AND/OR REASON (INCLUDE ADDRESS OR S.B.L. NO.)

PRINT NAME _____ SIGNATURE _____ DATE _____

COMPANY/BUSINESS NAME (IF APPLICABLE) _____

COMPLETE MAILING ADDRESS _____

PHONE NO. _____ EMAIL ADDRESS _____

FAX NO. _____

FOR AGENCY USE ONLY

APPROVED

DENIED FOR THE REASON(S) CHECKED BELOW

CONFIDENTIAL DISCLOSURE

PART OF INVESTIGATORY FILES

UNWARRANTED INVASION OF PERSONAL PRIVACY

RECORD OF WHICH THIS AGENCY IS LEGAL CUSTODIAN CANNOT BE FOUND

EXEMPTED BY STATUTE OTHER THAN THE FREEDOM OF INFORMATION ACT

OTHER (SPECIFY) _____

TITLE _____ SIGNATURE _____ DATE _____

NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO:
KATHLEEN MCDONALD, VILLAGE ATTORNEY
85 MANITOU STREET
DEPEEW, NY 14043
716-683-1400

WHO MUST FULLY EXPLAIN HIS REASON FOR SUCH DENIAL IN WRITING WITHIN 7 DAYS OF RECEIPT OF AN APPEAL.

I HEREBY APPEAL: _____
SIGNATURE

DATE _____ COMPLETE MAILING ADDRESS _____