

OFFICE OF THE VILLAGE CLERK
MUNICIPAL BUILDING, 85 MANITOU STREET
DEPEW, NEW YORK 14043

APPLICATION FOR PEDDLERS & SOLICITORS

INSTRUCTIONS

Please print legibly. Answer all questions completely. If a question is not pertinent, write N/A in the accompanying space. Do not leave any question unanswered. Incomplete or unanswered questions shall result in a denial of the license application. Falsification of any answers in this application shall result in the revocation of the Peddlers & Solicitors License, forfeiture of any fees or bonds, and potential criminal prosecution.

This application for a Peddlers & Solicitors License is made pursuant to the provisions of Chapter 164 of the Village of Depew Municipal Code.

I. INDIVIDUAL BACKGROUND

Name of Applicant _____
Permanent Address _____
Permanent Phone No. _____
Date of Birth _____
Social Security No. _____

PHYSICAL DESCRIPTION

Height _____ Weight _____ Age _____
Hair Color _____ Build _____ M/F _____
Race _____
Own or have use of automobile? _____
Make of Vehicle _____ Color _____ Model _____
Year _____ License Number _____
NYS Motorist ID No. _____
NYS Sales Tax Registration Number _____
Not-for Profits Only: NYS Charities Registration No. _____
Have you ever been convicted of a felony or misdemeanor? _____
If yes, date of conviction(s) _____
Nature of offense _____
Penalty imposed _____
Name and Address of Court _____

II. BUSINESS / ORGANIZATION ASSOCIATION

Are you associated or affiliated with any business, company, religious, non-profit or other organization for the purpose of conducting your business in the Village of Depew, New York?

Yes _____ No _____

If yes, please answer the following:

Name of Business / Organization _____
Address _____
Phone Number _____
Officer or Representative to whom you are responsible:
Name _____
Title _____ Phone No. _____
Type of Business / Organization _____
Years in Business / Activity _____
Your Position with the Company/Organization _____
Length of employment/association _____
Duties & Responsibilities _____

III. PEDDLERS & SOLICITORS IN THE VILLAGE OF DEPEW, NEW YORK

Local Address _____

Local Phone Number _____

Length of time you anticipate conducting business in the Village of Depew:

Starting Date _____ Ending Date _____

Describe goods to be sold and/or service to be performed and method of distribution:

If this service requires delivery of a product at a future date, answer the following:

Type of product to be delivered _____

Anticipated length of time for delivery to be made _____

Method of Delivery _____

Payment Schedule:

1. Amount or percentage of money required for initial payment _____

2. Final payment due _____

If final delivery date is to be made locally, cite how, when and where: _____

Explain refund policy _____

If a customer should have questions or complaints concerning your product/service, list name of individual or organization they can contact for assistance:

Name _____ Position _____

Address _____ Phone No. _____

*Attach copies of any brochures, pamphlets, materials and legal documents that you may use as part of your business/sales.

IV. REFERENCE

List location(s) where you have conducted business over the past six months (specify dates for each)

List three (3) professional character references (not relatives):

Name _____

Address _____

Home Phone No. _____ Business Phone No. _____

Occupation _____

Nature of Acquaintance _____

Name _____

Address _____

Home Phone No. _____ Business Phone No. _____

Occupation _____

Nature of Acquaintance _____

Name _____

Address _____

Home Phone No. _____ Business Phone No. _____

Occupation _____

Nature of Acquaintance _____

NOTE: The Village of Depew, New York, reserves the right to check any and all references that may reflect on your character and business practices. The Office of the Village Clerk shall not issue a Peddlers & Solicitors License until such time as applicant's background and character have been certified by the Depew Police Department. Applicant shall allow for a period of up to seven (7) business days to complete this task.

LICENSE FEE: \$150.00 PER INDIVIDUAL PER SIX (6) MONTH PERIOD OR FRACTIONAL PART THEREOF.

V. SIGNATURE

I certify under penalty of perjury that I have personally answered all the questions contained herein and that the information provided by me is true and complete to the best of my knowledge.

(Date)

(Applicant Signature)

(Printed Name and Title)

PLEASE SUBMIT THE FOLLOWING WITH THIS APPLICATION:

- ★ Photocopy of valid driver's license or photo ID
- ★ Current registration of the NY Department of State under Charities Registration Division (if applicable)
- ★ If business requires cash deposits, COD's, or contract to finance for future delivery or service, a \$5000 bond shall be furnished to the Village of Depew by the Applicant.
- ★ Copies of any brochures, pamphlets, materials and legal documents that you may use as part of your business/sales.

The above applicant has been checked and is hereby
by the Depew Village Police Department.

APPROVED

DENIED

Dated: _____

Jerome Miller, Chief of Police

COMMENTS:

