



MEETINGS TO DATE: 6

NO. OF REGULARS: 6

AGENDA

VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF DEPEW

June 12, 2023 7:00PM

PLEDGE OF ALLEGIANCE

INVOCATION -

NOTIFICATION OF FIRE EXITS

ROLL CALL: Trustee Hamernik
Trustee Ziemba
Trustee Kraft
Deputy Mayor Adolf
Mayor Peterson

APPROVE VILLAGE BOARD MEETING MINUTES – May 22, 2023

APPROVE PLANNING BOARD MEETING MINUTES – May 4, 2023

- 1. Ann M. Wojciechowski for the property located at 5443 Transit Rd, Depew, NY 14043. The following matters to be reviewed. They are requesting the following: Requesting a special use permit to operate a used car dealership in a C-2 zone as per Chapter 260 § 260-27 under the guidelines of Chapter 260 § 260-33(K). Tabled.

PUBLIC COMMENT – AGENDA ITEMS ONLY

1. Public Hearing – Cannabis Dispensaries – Time Open: _____
Time Closed: _____

- 2. Approve – Waive Sign Fee
- 3. Approve – Fire Membership
- 4. Authorize – Perm to Sign – Stop DWI
- 5. Approve – 10K Race
- 6. Approve – Budget Adjustments
- 7. Approve - Resignation
- 8. Appoint – Summer DPW
- 9. Appoint – Summer Rec
- 10. Appoint – Summer Rec – Retro
- 11. Approve – Food Trucks
- 12. Permission – Fire Training
- 13. Permission to Advertise – Fire – Utility Truck
- 14. Adopt – Cannabis Dispensaries – Local Law #3 of 2023
- 15. Permission – Fire Parties
- 16. Approve – DPW Grass Cutting
- 17. Approve – OEM to Police Department
- 18. Employment Applications – Rec – Kellen Gradwell, Matthew Sheremeta, Luisa Pyc, Madison Massaro, Ashley Beresniewicz, Joseph Podraza
DPW – Aiden Mandel
- 19. Department Head Reports – May – Police Department and Building Department
- 20. Unfinished and Other Business
- 21. Public Concerns and Comments
- 22. Claims and Accounts

COUNTY OF ERIE PUBLIC NOTICE Village of Depew, NY The Administrator is authorized to advertise for a public hearing to discuss Local Law #3 of 2023, cannabis dispensaries in the Village of Depew. The public hearing will be June 12, 2023 at 7:00 PM in Council Chambers, 85 Manitou St, Depew, NY 14043

RESOLUTION

June 12, 2023

PERMISSION –WAIVE PERMIT FEE

Trustee _____, offered the following resolution and moved for its adoption:

WHEREAS, the Village of Depew has requested permission to waive the sign permit fee for the portable temporary signs that will be placed around the village advertising our Founder’s Day celebration.

NOW, THEREFORE, BE IT RESOLVED, that permission is hereby granted to the Village of Depew has requested permission to waive the sign permit fee for the portable temporary signs that will be placed around the village advertising our Founder’s Day celebration.

The foregoing resolution was seconded by Trustee _____ and **CARRIED**.

VILLAGE OF DEPEW BOARD MEETING June 12, 2023 Agenda Item #2 __Approved __Denied
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RESOLUTION

June 12, 2023

PERMISSION – MEMBERSHIP – DEPEW FIRE DEPARTMENT

Trustee _____, offered the following resolution and moved for its adoption:

BE IT RESOLVED, membership is hereby granted to the following in the Depew Fire Department pending the passing of his physical:

Cayuga Hose Co #3

Marvin M. Tribbey Jr.

The foregoing resolution was seconded by Trustee _____, and **CARRIED**.

VILLAGE OF DEPEW
BOARD MEETING
June 12, 2023

Agenda Item # 3

___ Approved ___ Denied

RESOLUTION

June 12, 2023

AUTHORIZE MAYOR TO SIGN STOP DWI CONTRACT

Trustee _____ offered the following resolution and moved for its adoption:

BE IT RESOLVED, Mayor Kevin Peterson is authorized to sign the Stop DWI Contract with the County of Erie.

The foregoing resolution was seconded by Trustee _____ and duly put to a roll call vote which resulted in the following:

Trustee Hamernik -
Trustee Ziemba -
Trustee Kraft -
Deputy Mayor Adolf -
Mayor Peterson -

VILLAGE OF DEPEW BOARD MEETING June 12, 2023 Agenda Item # 4 __Approved __Denied
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RESOLUTION

June 12, 2023

PERMISSION 10 K RACE

Trustee _____, offered the following resolution and moved for its adoption:

WHEREAS, The Depew-Lancaster Boys and Girls Club requested permission to hold their 45th Annual 10K Race on Tuesday July 4, 2023 starting at 8 am;

BE IT RESOLVED, the race is approved and will follow the same route as previous years. The race will last about an hour and a half.

The forgoing resolution was seconded by Trustee _____ and **CARRIED**.

VILLAGE OF DEPEW
BOARD MEETING
June 12, 2023
Agenda Item # 5

___ Approved ___ Denied

RESOLUTION

June 12, 2023

YEAR END BUDGET ADJUSTMENTS

Trustee _____, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Administrator is hereby authorized to adjust the 2022/2023 Budget for year-end adjustments.

The following resolution was seconded by Trustee _____ and duly put to a roll call vote which resulted in the following:

Trustee Hamernik -
Trustee Ziemba -
Trustee Kraft -
Deputy Mayor Adolf -
Mayor Peterson -

VILLAGE OF DEPEW
BOARD MEETING
June 12, 2023
Agenda Item # 6

Approved Denied

RESOLUTION

June 12, 2023

ACCEPT RESIGNATION – POLICE OFFICER

Trustee _____, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the resignation of Police Officer Michael Cash, effective June 8, 2023 is accepted.

The foregoing resolution was seconded by Trustee _____ and duly put to a roll call vote which resulted in the following:

Trustee Hamernik -
Trustee Ziemba -
Trustee Kraft -
Deputy Mayor Adolf -
Mayor Peterson -

VILLAGE OF DEPEW
BOARD MEETING
June 12, 2023

Agenda Item # 7

Approved Denied

RESOLUTION

June 12, 2023

APPOINT SUMMER DEPARTMENT OF PUBLIC WORKS

Pursuant to Section 4-400 of Village Law, I Mayor Kevin Peterson do hereby appoint the following for the summer employment to the Department of Public works:

Nicholas Barberio
Aiden Mandel
Justin Riederer
Benjamin Samuel

The forgoing nominations were acted upon in the following manner by the Board of Trustees:

Trustee Hamernik -
Trustee Ziemba -
Trustee Kraft -
Deputy Mayor Adolf -
Mayor Peterson -

VILLAGE OF DEPEW
BOARD MEETING
June 12, 2023
Agenda Item # 8

Approved Denied

RESOLUTION

June 12, 2023

APPOINT SUMMER REC SEASONALS

Pursuant to Section 4-400 of Village Law, I Mayor Kevin Peterson do hereby appoint the following for the summer employment to the Recreation Department:

Cashier:

McKenzie Dellaneve
Bianca Kurtowicz
Genevieve Anna

Lifeguard:

Kellen Gradwell
Theresa Kaus
Stephen Kaus
Ashley Beresniewicz
Liam Marlow
Luisa Pyc
Timothy Steffens
Benjamin Wypij

Lifeguard Supervisor:

Kera Kwiatkowski
Madison Massaro

Part-Time Recreation Staff

Nathan Ziemba

The forgoing nominations were acted upon in the following manner by the Board of Trustees:

Trustee Hamernik -
Trustee Ziemba -
Trustee Kraft -
Deputy Mayor Adolf -
Mayor Peterson -

VILLAGE OF DEPEW
BOARD MEETING
June 12, 2023
Agenda Item # 9

 Approved Denied

RESOLUTION

June 12, 2023

APPOINT SUMMER REC SEASONALS – RETRO APPOINTMENT

Pursuant to Section 4-400 of Village Law, I Mayor Kevin Peterson do hereby appoint the following for the summer employment to the Recreation Department with a start date of May 23, 2023.

Samantha Garry
Marcus Huber

The forgoing nominations were acted upon in the following manner by the Board of Trustees:

Trustee Hamernik -
Trustee Ziemba -
Trustee Kraft -
Deputy Mayor Adolf -
Mayor Peterson -

VILLAGE OF DEPEW
BOARD MEETING
June 12, 2023
Agenda Item # 10

_Approved _Denied

RESOLUTION

June 12, 2023

PERMISSION - FOOD TRUCKS AT SUMMER EVENTS IN VILLAGE OF DEPEW

Trustee _____, offered the following resolution and moved for its adoption:

WHEREAS; Permission is hereby granted to Village of Depew licensed food trucks to operate at the events at Fireman's Park, The Village of Depew Founder's Day Celebration, and Summer Concert Series at Veteran's Park.

The foregoing resolution was seconded by Trustee _____ and **CARRIED.**

VILLAGE OF DEPEW
BOARD MEETING
June 12, 2023
Agenda Item # 11
___Approved ___Denied

RESOLUTION

June 12, 2023

PERMISSION – FIRE TRAINING

Trustee _____, offered the following resolution and moved for its adoption:

WHEREAS, Permission is hereby granted to Engine 2 to attend emergency vehicle operations training at ECC North Campus on Tuesday, June 27th and Wednesday, June 28th from 18:00 till 22:00 hours.

THEREFORE, BE IT RESOLVED: The above foregoing resolution was seconded by Trustee _____ and duly put to a roll call vote which resulted in the following:

Trustee Hamernik -
Trustee Ziemba -
Trustee Kraft -
Deputy Mayor Adolf -
Mayor Peterson -

<p>VILLAGE OF DEPEW BOARD MEETING June 12, 2023</p> <p>Agenda Item # 12</p> <p>___Approved ___Denied</p>
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AUTHORIZE ADVERTISE BID OPENING – FIRE UTILITY TRUCK

Trustee _____, offered the following resolution and moved for its adoption:

The Depew Fire Department is asking permission for the village to advertise for bid of purchasing a new utility vehicle for the Fire Department. This is to be advertised for accepting of bids starting on Monday, June 19th for 30 days, with a sealed bid opening to be held on Wednesday, July 19th to be held at Depew Village Hall located at 85 Manitou Street, Depew N.Y. 14043 starting at 5pm. All bid packages can be picked up at Depew Village Hall located at 85 Manitou Street, Depew N.Y. 14043 at the village clerks office during business hours Monday thru Friday and will require a signature with the name of the company at the time of pick up. All bids are to be submitted to the village clerks office located at 85 Manitou Street, Depew N.Y. 14043 by Tuesday, June 18th by 4pm in a sealed envelope please.

The following resolution was seconded by Trustee _____ and duly put to a roll call vote which resulted in the following:

- Trustee Hamernik -
- Trustee Ziembra -
- Trustee Kraft -
- Deputy Mayor Adolf -
- Mayor Peterson -

<p>VILLAGE OF DEPEW BOARD MEETING June 12, 2023 Agenda Item # 13</p> <p>__Approved __ Denied</p>

RESOLUTION

June 12, 2023

ADOPT LOCAL LAW #3 OF 2023 – CANNABIS DISPENSARIES

Trustee _____, offered the following resolution and moved for its adoption:

WHEREAS, the Board of Trustees of the Village of Depew, New York held a public hearing on June 12, 2023 at 7:00 pm in the Council Chambers of the Municipal Building, 85 Manitou St, Depew, NY to hereby adopt a local law for Cannabis Dispensaries within the Village of Depew.

WHEREAS, all persons were given an opportunity to speak for or against this local law;

NOW THEREFORE, BE IT RESOLVED, this local law is hereby adopted.

The following resolution was seconded by Trustee _____, and duly put to a roll call vote which resulted in the following:

- Trustee Hamernik -
- Trustee Ziemba -
- Trustee Kraft -
- Deputy Mayor Adolf -
- Mayor Peterson -

<p>VILLAGE OF DEPEW BOARD MEETING June 12, 2023</p> <p>Agenda Item # 14</p> <p><u> </u>Approved <u> </u>Denied</p>
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PERMISSION – DEPEW FIRE DEPT

Trustee _____, offered the following resolution and moved for its adoption:

Permission is hereby granted to The Depew Fire Department to use the new pavilion at Fireman’s Park on Saturday, September 9th from 4pm to 9pm for our Annual Inspection Ceremony and Dinner. In the event the construction of the new pavilion is not complete, Requesting the use of the Southside Fire Hall

And

Permission is hereby granted to The Depew Fire Department to use the new pavilion at Fireman’s Park on Sunday, September 24th from Noon to 6pm for a Family Picnic. In the event the construction of the new pavilion is not complete, Requesting the use of the Northside Fire Hall.

And

Permission is hereby granted to The Depew Fire Department to use the new pavilion at Fireman’s Park on Sunday, October 29th from 2pm to 6pm for a Halloween Cider and Donut Pass-out.

And

Permission is hereby granted to The Depew Fire Department to use the Southside Fire Hall on Saturday, December 2nd from 10am to 1pm for our Annual Kids Christmas Party.

The foregoing resolutions were seconded by Trustee _____ and **CARRIED.**

<p>VILLAGE OF DEPEW BOARD MEETING June 12, 2023 Agenda Item # 15</p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied</p>
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RESOLUTION

JUNE 12, 2023

DPW GRASS CUTTING

Trustee _____, offered the following resolution and moved for its adoption:

WHEREAS, the village is encountering numerous vacant and foreclosed homes in the village and orders to remedy have been issued to the property owner on record;

WHEREAS, the high grass is a nuisance to neighbors and attracts rodents;

BE IT RESOLVED, permission is granted for the Department of Public Works to mow any property that is not mowed by the due date on the order to remedy for the 2023 year. The cost of said mowing(s) will be attached to the village tax bill for that property.

Please see attached list of properties.

The foregoing resolution was seconded by Trustee _____, and duly put to a roll call vote which resulted in the following:

Trustee Ziembra-
Trustee Hamernik-
Trustee Kraft-
Deputy Mayor Adolf -
Mayor Peterson -

VILLAGE OF DEPEW
BOARD MEETING
JUNE 12, 2023

Agenda Item # 16

 Approved Denied

RESOLUTION

June 12, 2023

Place the Operation of the Office of Emergency Management Under the Organizational Umbrella of the Depew Police Department

Trustee _____ offered the following resolutions and moved for their adoption:

WHEREAS, The Office of Emergency Management (OEM) has always been staffed with Appointed members by the Mayor and re-appointed on the first Monday in April of the following year; and

WHEREAS, The OEM will continue to operate with a minimum staff of an Emergency Manager and a Deputy Emergency Manager, appointed yearly at the Annual Reorganizational meeting and will continue to operate under its own budget; and

WHEREAS, It is now being proposed that the Office of Emergency Management shall be under the operational umbrella of the Depew Police Department; and

WHEREAS, Currently, the two members of the OEM have developed a very strong bond and passion to assist in the overall protection of the residents and businesses of the Village of Depew by being involved in the development of Incident Action Plans (IAP) for such Village events such as the Summer Concerts, Founder's Day Celebration, the Annual Tree Lighting Ceremony, the Joint Veterans Memorial Day Parade, the answering of all Emergency Calls regarding the BNIA, the recent COVID Health crisis, the recent Blizzard, Snow Storms and Electrical outages among other Village, Town, County or State emergencies; and

WHEREAS, Over the past four years the OEM has been working closely with the Depew Police Department and by having them be aligned and under their "umbrella" would make for a more cohesive arrangement: and

NOW, THEREFORE, The Board of Trustees of the Village of Depew wishes to go forward with this alignment of OEM and Police Department beginning June 13th, 2023 until the first Monday in April 2024, at which time the arrangement will be evaluated and determined if this arrangement will continue.

The foregoing resolution was seconded by Trustee _____, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik -
Trustee Ziemba -
Trustee Kraft -
Deputy Mayor Adolf -
Mayor Peterson-

VILLAGE OF DEPEW
BOARD MEETING
June 12, 2023
Agenda Item # 17

__ Approved __ Denied